



Advice for Community Groups – Funding Applications

Prepared by Bernie Doherty

The objective of the Community Monuments Fund is to support the conservation, maintenance, protection and promotion of local monuments and historic sites. It contains a number of different measures aimed at enabling conservation works to be carried out on monuments which are deemed to be significant and in need of urgent support, encouraging access to monuments and improving their presentation and also building resilience in monuments to enable them to withstand the effects of climate change. The Community Monuments Fund is investing essential capital in our valuable archaeological heritage to help owners and custodians of archaeological monuments to safeguard them into the future for the benefit of communities and the public and to stimulate local employment and economic activity.

Community Monuments Fund, Built Heritage Investment Scheme and the Historic Structures Fund is administered through the Local Authorities on behalf of the National Monuments Service.

Community Monuments Fund: TBC (end February/ March)

Built Heritage Investment Scheme, Historic Structures Fund: Applications due 29th Jan 2021

Record of Monuments and Places www.archaeology.ie

Short film showing you step by step how to access Recorded Monuments & Places

<https://youtu.be/PULsWeKFGkY>

The National Monuments Acts protect our archaeological heritage. Once a site is recorded, on the RMP, SMR it is protected under the National Monuments Acts. ANY Work in or around a Recorded Monument requires permission from NMS. If the site is a National Monument in state care it requires Ministerial Consent. This would generally be prepared by a licensed archaeologist.

Further information on legislation: www.archaeology.ie

The Heritage Council Toolkit for Community Groups:

<https://field-monuments.galwaycommunityheritage.org/content/category/publications>



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A site/building can have dual protection – Can be listed as a Protected Structure and a Recorded Monument. Check Local Authority Development Plan, Also available on www.heritagemaps.ie

Take note that a Recorded Monument has an area of constraint around it. ANY works within this area of constraint requires permission from National Monuments Service. (Allow 8 weeks)

- Letter of consent from landowner
- NMS Notification under National Monuments Acts
- Ministerial Consent if it is a National Monument
- Planning Permission? Consult Local Authority
- Detailed METHOD STATEMENT

MAKE A PLAN – sub-committee may be required

- Protect – How? Keep it from deteriorating? Not sure? (Conservation Management Plan?)
- Preserve – Knowledge, built heritage, archaeology, visible and sub-surface archaeology
- Promote – websites, social media, talks, short film, Heritage Week Event etc
- Make safe for workers and visitors
- Involve Heritage Officer, conservation officer, conservation architect, buildings specialist, consultant/community archaeologist
- Do not plan for unnecessary works – FOCUS ON IMMEDIATE REQUIREMENTS
- Log everything, take pictures and promote the works carried out
- Involve local tradespeople if possible
- Insurance, Safety Statement, Risk assessments, Covid Officer, Signage
- Acknowledge funding, Say THANK YOU!

BUDGET

CMF: 100% Funding (Max €50,000) Pot of €1.4m shared throughout 71 projects

BHIS: 50% costs (€2500 - €15000)

Historic Structures Fund 2021: 50 - 80%



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Pilot Streams - vernacular structures and Historic Shopfront E15,000 – E50,000 (one per LA)

Built Heritage Investment Scheme 50% (generally for privately owned historic buildings)

NOTE THAT YOU CANNOT MATCH FUNDING WITH VOLUNTARY LABOUR

- **Bank** details/ Credit Union account in name of group applying for grant
- **Register** with the local authority regarding payment (once approved)
- **Tax clearance** certificate/**Charity** Registration Number
- **Quotations** from Reputable Heritage Professionals – Archaeologist, Conservation Architect, Structural Engineer, Ecologist, stone mason, landscaper, 3D Photography, Drone footage, film-maker,
- **Extras** – scaffolding, fencing, height for hire, safety,

FORMS

- Make sure all parts are filled out - Concise
- Answer ALL – or put N/A if appropriate
- Make ONE document – Appendices at end of Form with supporting documentation
- Submit 24/48 hours before deadline via Email with Subject Highlighted – CMF Application and PROJECT TITLE

Supporting Documentation

- Archaeologist's report, site visit, previous relevant works, local history project, engineers' report, and conservation architects report: Check if an update required?
- Links to your website/ social media shows its importance in local heritage
- Quotations (allow for VAT)
- Photographs
- Letter of consent from owner
- The significance of the monument
- Efficacy of the grant in achieving the aims of the Community Monuments Fund

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- Does this application support the conservation, maintenance, protection and promotion of local monuments and historic sites. Shall this project *enable* conservation works to be carried out on monuments which are **deemed to be significant and in need of urgent support, encouraging** access to monuments and improving their presentation and also *building resilience* in monuments to enable them to withstand the effects of climate change.?
- Quality of the methodology and technical merit of the works proposed
- Broader public or community benefit of the project Training? Local Employment? Education? How many days work achieved?

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<https://field-monuments.galwaycommunityheritage.org/>